

COMPANY Letter Head

Date: _____

Honorable HANS LEO J. CACDAC
Administrator
Philippine Overseas Employment Administration
POEA Building, Ortigas Avenue, corner EDSA
Mandaluyong City, Philippines

Dear Honorable Cacdac:

The undersigned is confirming herewith the **Initial Registration for Skilled Positions** of our company with **BUILDING BETTER LIVES MANPOWER SERVICES INTERNATIONAL, INC.** with POEA License No. **024-LB-052614-R**.

Thank you very much for your preferential action and kind attention on this matter.

Very truly yours,

EMPLOYER'S NAME AND SIGNATURE
Designation

